in4mo Quick guide - Status

Inspections

Status	What to do	Who	Where
C	The task must be assigned to a partner	Insurance	Portal
0	The task must be confirmed received	Partner	Portal
0+	The task must be assigned to an Inspector	Partner	Portal
1	The task must be assigned a time and date of execution	Partner	App
B++	The task must be started in TaskReporter	Partner	App
3	Report is done in TaskReporter and marked as completed	Partner	App
4	More information needed	Partner/ Insurance / Customer	Portal
4	Compensation decision must be made in the portal	Insurance	Portal
A	Compensation decision Approved	-	-
A	Compensation decision Rejected	-	-

Other tasks

Status	What to do	Who	Where
C	The task must be assigned to a partner	Insurance / Project manager	Portal
0	The task must be confirmed received	Partner	Portal
0+	The task must be assigned to a Member(s)	Partner	Portal
1	The task must be assigned time for execution	Partner	App/ Portal
2	The assignment must have a budget and be submitted for approval	Partner	Portal
B	Budget must be approved	Insurance	Portal
B+	Budget partially approved, check budget again (Icc)	Partner	Portal

B++	Task must be started in TaskReporter	Partner	App
3	Task is performed and documented Invoice can be added	Partner	App Portal
3-	Edited budget must be approved	Insurance	Portal
4	Assignment must be approved; check if it has been performed correctly and finished Last chance to add invoice in portal	Insurance / Project manager Partner	Portal Portal
A	Task finished	-	-

Project manager

Status	What to do	Who	Where
C	The task must be assigned to a partner	Insurance	Portal
0	The task must be confirmed received	Partner	Portal
0+	The task must be assigned to a PM	Partner	Portal
1	The task automatically switches to this status	-	-
B++	The task automatically switches to this status	-	-
3	The task automatically switches to this status when all tasks are in 4	-	-
4	The task automatically switches to this status when all tasks are in A and must now be approved	Insurance /Project manager	Portal
A	All tasks are in A, the case can be closed	Insurance	-

- No action required